



INTELLECTUAL PROPERTY POLICY

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1. PURPOSE

To identify, protect and manage the Intellectual Property owned by Morling College.

2. DEFINITIONS

The following definitions apply for the purpose of this policy:

Key Term of Acronym	Definition
Intellectual property	Those rights arising from the output of human intellect. This includes: <ol style="list-style-type: none"> designs under the Designs Act 2003 (Cth) trademarks under the Trade Marks Act 1995 (Cth) new plant varieties under the Plant Breeder’s Rights Act 1994 (Cth) copyright under the Copyright Act 1968 (Cth) computer programs under the Copyright Act 1968 (Cth) patents under the Patents Act 1990 (Cth) circuit layouts under the Circuit Layouts Act 1989 (Cth) trade secrets and confidential information (protected by common law) all other rights resulting from intellectual activity in the industrial, commercial, scientific, literary, and artistic fields
IP	Intellectual property
MC	Morling College

MC resources	Includes, facilities, funds, services, equipment, paid leave, staff time and support staff.
Staff	Employees of MC, including academic, professional, technical, or administrative staff whether employed on a full-time, part-time, contract, sessional, or casual basis.
Student	Any student, undergraduate or postgraduate, enrolled in a unit or course at Morling College
Visitor	A person who is not a staff member or student of MC, who are physically located at MC and who takes part in any research, teaching or other activity that would normally be conducted by a staff member or student and includes persons who hold conjoint, adjunct, emeritus, honorary and visiting appointment.

3. SCOPE

This policy applies to all Morling College (MC) staff, and to all students. The policy applies to adjunct staff, consultants, visitors, and other persons generating Intellectual property (IP) in collaboration with MC staff or students or engaged by MC to undertake specific activities.

This policy is incorporated by reference in the provisions of the contract of employment of staff, in the conditions of enrolment of students, in letters of appointment of visitors and in-service contracts with consultants and other persons contracting with MC from time to time.

4. POLICY STATEMENT

4.1 Except as otherwise agreed in writing by the Principal, or stated in this policy, MC asserts ownership of all IP of works created by a staff, students, visitors, honorary research fellows, and volunteers where the works were created:

4.1.1 in the course of employment by MC,

4.1.2 required the use of MC resources,

4.1.3 used pre-existing IP owned by MC,

4.1.4 as a result of funding provided by or obtained by MC, or

4.1.5 belongs to a set of IP generated by a team of which the person is a member and other members are MC employees specifically by a commission by MC.

4.2 In the context of MC, IP includes but is not limited to course and educational materials, including any materials used in, or in connection with, the provision of lectures, tutorials, seminars, workshops, field classes, on-line courses and units, assessments, practicum, and other teaching activities conducted by MC.

4.2.1 These materials may include, but are not limited to, slides, photographs, maps, diagrams, books and handbooks, manuals, teaching aids, course outlines, exercises, computer programs, video recorded lectures, radio broadcasts, audiovisual material, websites, and multimedia works that serve a teaching and/or learning function.

5. PRINCIPLES

- 5.1 MC will own all IP that it has commissioned a staff member, student, visitor and/or other party to create or develop for MC purposes. A commission will be evident if an arrangement or agreement has been signed in writing, and such an agreement may or may not include provision for a financial or nonfinancial benefit (such as relief from teaching or other duties).
- 5.2 MC, at its discretion, may give a creator of commissioned works a non-exclusive licence to use the works for teaching purposes, provided that such a licence will not extend to the use of the work for any purpose which is in direct competition with MC.
- 5.3 MC reserves the right to transfer the ownership of its IP to third parties, following consultations, where possible, with the creator(s) of the IP, by written agreement.

TEACHING MATERIAL

- 5.4 If a staff member creates any course material in any medium (including multi-media) in the course of his/her employment at MC, MC will own the copyright and any other form of IP vesting in that course material. As such, MC has the right to use, reproduce, publish, communicate, perform, broadcast, adapt and disseminate that course material for its teaching purposes, research purposes and scholarly purposes.
- 5.5 Staff contracts include a waiver of the creator's moral right to be attributed as the creator of teaching material. See s 5.12.
- 5.6 Where an MC staff member is subsequently employed at another institution, the course material he or she created while employed at MC must not be used for teaching purposes at the other educational institution without the express permission of MC and/or until such time as a written agreement is drawn up giving the previous employee of MC the right to use the material. See s 5.2 above.

EXCLUSIONS

- 5.7 MC does not assert ownership of:
 - 5.7.1 pre-existing IP generated by a staff member prior to that staff member's employment with MC, provided that the staff member advises MC of the existence of their pre-existing IP within 30 days of their employment
 - 5.7.2 the IP in course and educational materials, or creative or scholarly works, developed by a staff member where this IP was not developed for specific MC purposes; and
 - 5.7.3 IP created by a student as part of his/her course or submitted for any award conducted by MC.

- 5.8 MC encourages its staff and students to publish their scholarly outcomes. Unless the work is specifically commissioned by MC or produced with the assistance of MC resources beyond those normally available to students or staff, the ownership of IP in scholarly books, articles, or other scholarly works or subject matter generated by staff or students is retained by the creator.

LICENSE

- 5.9 Subject to any pre-existing lawful confidentiality or IP agreement, MC staff and students who have created scholarly books, journal articles, course materials, or other scholarly works or subject matter generated while contracted with MC, shall grant MC a non-exclusive, royalty free, perpetual, irrevocable, world-wide licence (including the right to sub-license) to make available for consultation, loan, or copying, any copy of a thesis or any other scholarly or creative work deposited with MC for the purposes of advancing teaching, learning or research.
- 5.10 Upon request to the Chief Operating Officer, staff, visitors and students may be granted permission to use MC's IP in course and educational materials, or creative or scholarly works, for non-commercial scholarly, creative, or other purposes.

MORAL RIGHTS

- 5.11 MC recognises the moral rights of the creators of IP, whether students, staff, or contractors. These are personal rights, which exist independent of who owns the Copyright or the IP and cannot be reassigned and include the right:
- 5.11.1 to be acknowledged or attributed as the creator of the work,
 - 5.11.2 not to have their work falsely attributed, i.e., another person is acknowledged as the creator, and
 - 5.11.3 not to have their work used in a derogatory or prejudicial manner.
- 5.12 In relation to teaching material, staff contracts include a waiver of the moral right to be attributed as the creator.

COPYRIGHT

- 5.13 All material in which MC owns the copyright must include the following copyright statement, unless it is not practical to do so:

© Copyright Morling College [insert year the work was first published]

RESPECTING THIRD PARTY RIGHTS

- 5.14 All staff, students and/or visitors are required to respect the rights of third parties in relation to IP, and members may be required to provide necessary information and otherwise co-operate in this process. This may involve:
- 5.14.1 Not infringing the moral rights of third parties; and

5.14.2 Not impinging upon the cultural, spiritual, or other interests of indigenous people.

TRANSFER OF OWNERSHIP

5.15 MC reserves the right to transfer the ownership of the IP claimed under the above provisions to third parties, following consultations, where possible, with the creator(s) of the IP, by written agreement.

DISPUTE RESOLUTION

5.16 The Principal will be the arbiter over whether MC has legitimate claims over the IP developed by a staff member of student.

5.17 Where the staff member or student feels they have legitimate grounds to contest MC's claim to ownership under this policy, they may use the provisions of the relevant MC grievance policy.

6. RELATED DOCUMENTS AND LEGISLATION

INTERNAL

- Grievance Policy: CCSC; Education; MRC
- Staff Code
- Staff Grievance Policy

EXTERNAL

- ACT Intellectual Property Policy
- Australian Code for the Responsible Conduct of Research
- Competition and Consumer Act 2010
- Copyright Act 1968
- Copyright Amendment (Moral Rights) Act 2000
- Copyright Regulations 2017
- Designs Act 2003
- Patents Act 1990
- Trade Marks Act 1995

7. REFERENCES

- Australian College of Theology
- Avondale Intellectual Policy [AR.04] May 2018
- Excelsia Intellectual Property Policy 2015

8. VERSION HISTORY

Version	Approved by	Approval date	Effective date	Changes made
3.00	MC Board	16 September 2024	16 September 2024	General cyclical review, small clarifying/corrective updates.

2.01	Policy Coordinator	Feb 2023	Feb 2023	Header table updated to latest version, including addition of keywords.
2.00	Morling College Board	3 Feb 2021	3 Feb 2021	Formatted to template Extensively revised and expanded. Added 2, 3, 5.1, 5.2, 5.3, 5.6, 5.7, 5.9, 5.10, 5.11. Expanded 4, 5.5, 5.8
1	Morling College Board	May 2014	May 2014	

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